



COST

**Report
Management Committee Meeting**

COST Action no. FP1302

Action Title: WOOD MUSICK

Venue Cremona, Country Italy from October 1st 15:00 to October 1st 17:00

1. Welcome to participants by the Chair of the Action FP-1302, Sandie Le Conte
2. Adoption of agenda
 - 2.1. *General consensus*
3. Approval of minutes and matters arising of last meeting
 - 3.1. *General consensus*
4. Update from the Action Chair
 - a. Status of Action, including participating countries
*Information about the Grant Holder and the agreement of the COST rules.
Contact person and responsible administrative office: Ms Claire Carapezzi.
Université de CERGY-PONTOISE - Direction Recherche, Valorisation, Etudes Docto
Site des chênes - Jardin Tropical - Bureau 111 33 boulevard du Port -
Cergy-Pontoise cedex claire.carapezzi@u-ergy.fr Tel : 01 34 25 72 43.
22 COST countries (of 26) countries joined the Action.
Information on the objective of having around 26 participants.
Israel is also interested regarding the participation in discussion and the mutual
benefits of cooperation. Participants from Israel can be eligible for reimbursement.
Information about the International Partner Country from Japan (Tsukuba
University).*
 - b. Action budget status
*Update of budget. Information regarding the non-transitory policy of the funding:
the amounts not spend during each period does not transit as an addition to the
next period. It was recommended to use the budget in publications.
Proposal for using the remaining budget on a journal special issue. Initial proposal:
Journal of Cultural Heritage. Proposal of other journals or dissemination plans are
welcome.
Submitted presentations from Paris and Cremona will be taken into account.
Questions regarding the option of open access publications and the reviewing
process. SC will discuss about that during next meeting.
This proposal had an unanimous positive voting from the MC.*
 - c. STSM status and new applications
*Updated information about STSM applications by STSM Manager.
Reference to the importance of further applications for the action.
During the first period 5 of 6 applications have been accepted, two of them as a
result of the Paris conference.
Questions about candidates' profile. Firstly general COST rules are applied. Secondly
scientific criteria will be applied, and the state of the applicant in his research
development. Early stage researchers and topics will be also taken into account.
Proposal for two STSM call deadlines: 10th of January and 15th of June.
This proposal had an unanimous positive voting from the MC.
Proposal for reducing the STSM limitation of 5 minimum days to 3 days for specific
cases. This issue needs to be analysed particularly for each STSM application.
This proposal had an unanimous positive voting from the MC.*
5. Promotion of gender balance and of Early Stage Researchers (ESR)
 - 5.1. *Reference to the importance of the gender and ESR balance in all the activities
proposed by this COST-Action.
Invitations to proposals for STSM and journal dissemination plans, having in mind
both gender balance and ESR participation.*

6. Update from the Grant Holder
 - 6.1. *Updated information about the Grant Holder with reference with reference to point 4a of this agenda.*
7. Update from the COST Office
 - 7.1. *Information about the difficulty to communicate with COST office. The new budget was not yet available.*
8. Update from the DC Rapporteur
 - 8.1. *No feedback from DC Rapporteur.*
9. Annual Progress Conference (preparation and/or feedback from DC)
 - 9.1. *Information about the Chair's presentation of the COST action progress. In particular, the website was congratulated. Structural change of the COST-office, related to the transfer to the EU program Horizon 2020. The monitor is going to be changed, but no specific information was given.*
10. Follow-up of MoU objectives
 - a. *Progress report of working groups*
Synthesis after the Opening conference in Paris.
Synthesis of the workshop organised by Iris Brémaud and the University of Montpellier, which included the participation of Japanese scientists and makers.
Synthesis of the conference in Cremona.

Presentation of the updated version of the Website www.woodmusick.org.
Synthesis of the working groups planning expected is still needed and dissemination section need to be completed.
11. Scientific planning
 - a. Scientific strategy
Information regarding the Training school about dendrochronologists an dendroanalysts at the Ljubliana University, in Slovenia in 15th – 18th June 2015. Limit number of persons as participants: 16.
This proposal had an unanimous positive voting from the MC.
 - b. Action Budget Planning
The new budget was not yet available. Chairwoman will send to MC members more information about budget when available and it will be voted electronically according to COST rules.
 - c. Long-term planning (including anticipated locations and dates of future activities)
Presentation of the proposal made by the Royal College of Music MC member for next annual conference entitled: Effects of Playing on Early and Modern Musical Instruments. More details will be provided after the next SC meeting in October. Two possible budget options were presented: normal option or flat rate option if organisers provide meals. This second proposal (flat rate) had an unanimous positive voting from the MC.
 - d. Dissemination planning (Publications and outreach activities)
Proposal of other workshop or dissemination plans are welcome. Some possibilities to organize events in Germany and Portugal were exposed.
12. Requests for new members

13. Non-COST applications to the Actions

14. AOB

14.1. Suggestion of a practical conference regarding the conservation / restoration / intervention / reproduction.

15. Location and date of next meeting

15.1. Next general meeting planned to be held during the next Action FP-1302 Conference, in London, 9th - 10th September of 2015.

16. Summary of MC decisions

16.1 Validation for using the amount budget not spent during this period on a journal special issue.

16.2 Training school about dendrochronologists and dendroanalysts in Slovenia in 15th - 18th June 2015.

16.3 Next congress and meetings will be held in London, United Kingdom, the 9th - 10th September of 2015.

16.4 Budget vote will be done electronically.

17. Closing